Philadelphia Gas Works

Gas Supplier Tariff - Pa. P.U.C. No. 1

Pro Forma Tariff Supplement (clean version)

To align with system processes consistent with Customer Information System Upgrade

PHILADELPHIA GAS WORKS

GAS SUPPLIER TARIFF



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Changes effective XXXXXXXXXXXX 20XX in accordance with the Commission's Order entered XXXXXXXXX at R-2024-XXXXXXX approving revisions to align with system processes consistent with Customer Information Services system upgrade.

List of Changes Made by this Tariff

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Updated to reflect revised page numbers.

5. Customer List (Page No. 22)

Section 5.3 – replaced "Point" with "Agreement"

6. Supplier Selection Procedures (Page No. 24, 26 and 29)

Section 6.1.E – delete fee language.

Section 6.1.F – replace "Billing Date" with "waiting period end date" Section 6.5 – replace "account" with "service agreement"

Section 7.16A – replace "account number" and "point" with "agreement"

12. Supplier Billing and Payment (Page 49)

Section 12.9.C.3 – add "by customer type (residential or business)"

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5. CUSTOMER LIST

- 5.1. Eligible Customer List. The Company will provide Suppliers with a list of POR eligible Customers, pursuant to Applicable Law, including residential customers, and small business/industrial customers with annual usage less than 5,000 Mcf per year. The list shall be updated monthly and shall include individual monthly gas billing data (if authorized by the customer) for the most recent twelve (12) month period for which data is available. The lag time for this data will not exceed two (2) billing cycles. Customers who opt out of the release of all of their information shall not be included in the above described Customer List.
- <u>5.2.</u> Eligible Customer List Confidentiality. Such list shall only be accessible by Suppliers that have been authorized to access PGW's electronic bulletin board and are otherwise qualified to serve Firm Transportation Customers under this Supplier Tariff.
- <u>5.3.</u> <u>Data Exchange.</u> The list of Customers that the Company provides to all Suppliers pursuant to Rule 5.1 above, will include the following:
- 5.3.A. As to Customers who have authorized the release of all of their Customer information:
- 5.3.A.1 PGW Account Number and Service Agreement Number

(c)

- 5.3.A.2 Customer Name
- 5.3.A.3 Service Address
- 5.3.A.4 Billing Address
- 5.3.A.5 Tariff Rate Class
- 5.3.A.6 Next Meter Read date
- 5.3.A.7 Customer class
- 5.3.A.8 Shopping status
- 5.3.A.9 Monthly consumption data for 12 months
- 5.3.B. As to Customers who have not authorized the release of their usage data:
- 5.3.B.1 PGW Account Number and Service Agreement Number

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- 5.3.B.2 Customer Name
- 5.3.B.3 Service Address
- 5.3.B.4 Billing Address
- 5.3.B.5 Tariff Rate Class
- 5.3.B.6 Next Meter Read date
- 5.3.B.7 Customer class
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6. Supplier Selection Procedures.

- <u>6.1.</u> Customers shall have the opportunity to select a Supplier in accordance with PUC Orders and the procedures contained in this Supplier Tariff and the Gas Service Tariff.
- <u>6.1.A.</u> If a Customer or person authorized to act on the Customer's behalf contacts the Company via telephone to select a Supplier, the Company will advise the Customer to contact that Supplier.
- <u>6.1.B.</u> A Supplier enrolling a Customer for its Natural Gas Supply service must first obtain appropriate authorization from the Customer, or from the person authorized to act on the Customer's behalf, indicating the Customer's choice of a Supplier. This authorization may be obtained through written or direct oral confirmation. The Supplier must maintain recorded or written evidence of the Customer's authorization to provide documented evidence of authorization to the PUC in the event of a dispute.
- <u>6.1.C.</u> The Supplier shall provide an electronic file to the Company which shall comply with the Company's electronic data interchange requirements. The Company will confirm receipt of the file and within three (3) business days of receipt will provide Supplier an electronic validation of the records contained therein.
- <u>6.1.D.</u> For enrollments received on or before the 15th of any calendar month, the Customer will be switched, on the date of the Customer's regularly scheduled meter reading in the calendar month immediately following the month the enrollment information was received. For enrollments received after the 15th of any calendar month, the Customer will be switched on the date of the Customer's regularly scheduled meter reading in the second (2nd) calendar month following the month the enrollment information was received.
- <u>6.1.E.</u> If, in any month, a Customer selects more than one (1) Supplier, the Supplier that submitted to the Company the latest valid Supplier contract, before the end of the applicable Supplier selection period, will become the Customer's Supplier of record beginning on the Customers switch date.
- <u>6.1.F.</u> The Company will send a confirmation notice to all Customers who have made a Supplier selection by the next business day after receiving the request from the Supplier. Included in this notice will be notification of a waiting period in compliance with Applicable Law which the Customer may cancel its selection of a Supplier. The confirmation notice will include the Customer's name, address, the Company account number, selected Supplier, service effective date and waiting period end date. The waiting period will begin on the day the notice is mailed to the Customer. The Company will notify the Customer's prior Supplier of the intended discontinuance of service to the Customer from that prior Supplier.
- <u>6.1.G.</u> If the waiting period expires, and the Customer has not contacted the Company to dispute the Supplier selection, the Supplier will become the Customer's Supplier of record.
- <u>6.1.H.</u> If the Customer elects to rescind its Supplier selection, the Company will notify the rejected Supplier and the reinstated Supplier electronically. In the event the Customer rescinds its

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- <u>6.2.</u> If a Supplier requests from the Company, Customer usage information (12 individual months of historic usage) that is electronically available for a Customer with whom it is discussing the possibility of providing Natural Gas Supply, and who has not authorized the release of customer information pursuant to section 14.2 of the Gas Service Tariff, the Company will only furnish such information if the Supplier provides to the Company evidence of such authorization, including but not limited to a completed copy of the Company's authorization form signed by the Customer, indicating that the Customer has authorized the release of Customer usage information to the Supplier.
- 6.3. If a Customer contacts the Company to request a switch from the Natural Gas Supply Service of a Supplier to the Company's SOLR Sales Service, on or before the 15th of any calendar month, the Customer will be switched, on the date of the Customer's regularly scheduled meter reading in the calendar month immediately following the month the enrollment information was received. For requests received after the 15th of any calendar month, the Customer will be switched, on the date of the Customer's regularly scheduled meter reading in the second calendar month following the month the enrollment information was received.

6.4. Discontinuance

- <u>6.4.A.</u> If a Customer contacts the Company to discontinue Natural Gas Service at the Customer's then current location, and initiates a request for service at a new location, the Company will notify the current Supplier of the Customer's discontinuance of service for the account at the Customer's old location. The Company will also send an electronic transaction to the Customer's selected Supplier for its new location, which may or may not be the current Supplier. If the selected Supplier is not the same Supplier that served the Customer at the old location, the Company will provide the Supplier that served the Customer at the old location with the Customer's new mailing or forwarding address.
- <u>6.4.B.</u> If a Customer contacts the Company to discontinue natural gas service and indicates that the Customer will be relocating outside of the Company's service territory, the Company will notify the current Supplier of the Customer's discontinuance of service for the account at the Customer's location. If available, the Company will provide the Supplier that served the Customer at the old location with the Customer's new mailing or forwarding address.
- <u>6.5.</u> If the Company elects to change the service agreement number for a Customer receiving its Natural Gas Supply from a Supplier, the Company will notify the Supplier of the change in service agreement number at the same Customer location.

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- <u>7.10.</u> A Supplier (including its nominating agents, if applicable) who nominates gas for delivery to the Company's system must have and maintain Internet access. The Supplier shall also provide the Company with a valid e-mail address, a 24-hour a day contact person, a 24-hour a day phone and a 24-hour a day fax number for contact purposes.
- 7.11. The NGS must maintain a twenty-four (24) hour answering service or a telephone answering machine which informs all callers that if they smell gas or there is any other emergency regarding their gas service, the callers should call PGW immediately. If the NGS receives a telephone call from a ratepayer which should be directed to the Company, the NGS shall direct the ratepayer to the appropriate contact within the Company. The NGS shall handle all calls regarding NGS commodity charges and associated rates. NGSs must coordinate with the Company in resolving ratepayer inquiries, disputes or complaints which involve services provided by both the Company and NGSs.
- 7.12. The Company's provision of a Firm Pooling Agreement is contingent upon the Supplier paying all charges and amounts billed to it by the Company in a timely manner.
- <u>7.13.</u> Failure to comply with all Supplier obligations will result in the Company disqualifying the Supplier from serving Customers. In the event the Company disqualifies a Supplier, the Supplier may appeal the disqualification to the Commission. If the Commission does not reverse the disqualification within forty-five (45) days, the Supplier will be disqualified at the end of the 45-day period and its Customers will be returned to SOLR service or switched to another Supplier. Any Company disqualification will be on a nondiscriminatory basis.
- 7.14. A Supplier will satisfy all applicable reliability requirements.
- <u>7.15.</u> A Supplier and the Company will provide to the other in a thorough and timely manner all data, materials or information specified in this Tariff, or otherwise reasonably required by the Supplier or Company in connection with the provision of the Firm Pooling Agreement.
- <u>7.15.A</u> A Supplier must have and maintain the software, hardware and technical acumen identified by the Company as necessary to access the Company's web sites. In addition, Suppliers who are assigned pipeline firm transportation capacity must have the hardware, software, and user competencies necessary to access pipeline electronic bulletin boards.
- <u>7.16.</u> A Supplier shall comply with all applicable laws and Commission rules and regulations for record retention.
- <u>7.16A</u>. Suppliers are required to create and maintain a file containing at a minimum the following billing data: Supplier name, Customer's Company service agreement number, rate class, Supplier rate, effective period of such rate and any other information required to properly bill Customer at the Supplier's rate. Such data will be updated monthly by the Supplier and will be released to the Company only in the event of default by a Supplier which requires the Company to comply with Section 2207(k) of the Natural Gas Choice Act.
- 7.17. The Supplier shall maintain the surety required by the Company and shall maintain an acceptable credit rating in accordance with the requirements of the Supplier evaluation form. The Company reserves the right to conduct financial evaluations during the course of the year when information has been received by the Company that indicates the creditworthiness of the Supplier has deteriorated. The Company will bill the Supplier a two hundred fifty dollar (\$250.00) fee for such evaluations. The Company will limit evaluations at Supplier expense to two (2) evaluations in any twelve (12) month period.

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- 12.9.C.2. Customer Eligibility. GS Residential customers and GS Commercial and Industrial customers with annual usage of 5,000 Mcf or less will be eligible for inclusion into a POR program. Eligible GS Customer accounts will be reviewed on an annual basis to determine if they are eligible to be included in the next 12 month period. The review will be based on the previous 12 months actual usage.
- 12.9.C.3. NGS Participation. All of the NGS' customer accounts within the elected Rate Classes must be POR eligible accounts. To be eligible for the POR program, an NGS must choose consolidated billing for all of their eligible customer accounts by customer type (residential or business) and must sell all associated customer accounts receivable to PGW.
- 12.9.C.4. Billing Options. PGW shall support rate-ready billing, and all NGS rates must conform to supported rate designs.
- 12.9.C.5. POR Payments. The Company will purchase each POR Customer's accounts receivable, provided, however, that PGW shall discount payments consistent with the settlement agreement and the PUC's Final Order in Docket No. R-2017-2586783, or as otherwise ordered by the Commission.
- 12.9.C.5.a. PGW will owe the Supplier all legitimate Supplier charges for basic gas supply services and applicable taxes subject to the discount, regardless of whether the customer has paid the Company. The ownership of each POR Customer's accounts receivable will transfer from the Supplier to the Company upon Customer billing.
- 12.9.C.5.b. The Company will pay the Supplier in accordance with the following schedule:
 - 1. The Company will remit payment for the receivable on the 25th day of the month following the billing month.
 - 2. Payment will not be made to the Supplier when Supplier Charges are not received by the Company within the required time period, as explained in paragraph 12.9.B.2.(e) above. Payment for these charges will be made according to the applicable schedule in the following month, if they are received within the appropriate time period along with the current month charges.
- 12.9.C.5.c. The Company may purchase accounts receivable based upon an estimated bill. The Company shall add or deduct from any future payments due to the Supplier amounts that may result from reconciliations, adjustments, or recalculations, estimated readings, cancel and rebills, or any applicable billing adjustment.
- 12.9.C.5.d. Upon request, a Supplier shall provide a written certification to the Company that the Supplier is providing only basic gas supply to POR Customers billed under Consolidated NGDC Billing. Basic gas supply does not include a non-gas supply product (e.g., service contract for appliances, or payment for usage reductions, early contract cancellation fees or late fees, or other similar charges).
- 12.9.C.5.e. Supplier acknowledges and agrees that the Company is (a) entitled to receive and retain all payments from Supplier's customers for Purchased Receivables, and (b) authorized to conduct collection activities and, if necessary, terminate its delivery service and Supplier's supply services to customers whose accounts receivables were purchased and who fail to make payment of amounts due on the Consolidated NGDC Bill, including the purchased Supplier receivables or other authorized reasons. Any customer whose service is terminated shall be reconnected to SOLR service upon compliance with PGW requirements.

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